

APPENDIX

This information is a resource tool. We have not attempted to verify the nature, scope, or quality of every resource listed.

For credit checks you may utilize:

<http://www.experian.com/> or <http://www.transunion.com/>

One website that is useful for criminal background checks is:

<http://www.isp.state.il.us/crimhistory/crimhistoryhome.cfm>

We encourage you to call the Crime Prevention Section of the Police Department with any problems or questions about the above suggestions. Feel free to contact Officer John Maglio at (847) 357-4151 or Officer Carl Sabo at (847) 357-4152. If you have an emergency, need to file a police report, or want a police response call 9-1-1.

FORMS TO PICK UP

The following list shows the kind of forms you should be using to manage your property. We recommend that you don't leave this up to chance, but instead purchase forms developed by those who have been involved in landlord/tenant law development, and have them reviewed by an attorney. This is a list of forms you may wish to keep on hand. Those that you do not buy in advance you can purchase as needed.

- Notice to terminate for breach of rental agreement (10/14 notice)
- Notice of intent to terminate rental agreement/health & safety (10/5 notice)
- Notice of intent to terminate for engaging in violent and offensive conduct
- Notice to terminate for nonpayment of rent
- Second notice (30 day notice to terminate rental agreement due to noncompliance)
- Notice of abandonment
- Notice of management's intent to enter apartment (two day notice)
- Notice of rent increase
- Notice of termination of month-to-month tenancy
- Notice of intent to vacate
- Notice of rental agreement expiration
- Notice to pay for repairs
- Rental Application
- Applicant screening/verification checklist
- Rental agreement
- Deposit receipt
- Move-in/move-out inspection
- Pet residency agreement
- Acceptance of partial payment and non-waiver agreement Maintenance & repair request
- Community policies